

MINUTES OF MEETING
NORTH SPRINGS IMPROVEMENT DISTRICT

The regular meeting of the Board of Supervisors of the North Springs Improvement District was held Wednesday, October 5, 2016 at 3:03 p.m. in the district office, 9700 N.W. 52nd Street, Coral Springs, Florida.

Present and constituting a quorum were:

Mark Capwell	President
Vincent Morretti	Secretary
Alen Hsu	Assistant Secretary by telephone

Also present were:

Doug Hyche	District Manager
Sue Delegal	District Counsel
Rod Colon	Assistant District Manager
Brenda Richard	District Clerk
Jillian Schertzer	NSID
Donna Holiday	GMS-South Florida, LLC
Eric Mills	Virtual Design Group

The following is a summary of the minutes and actions taken at the October 5, 2016 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hyche called the meeting to order at 3:03 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the September 14, 2016 Meeting

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the minutes of the September 14, 2016 meeting were approved.
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THIRD ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Resolution 2017-01 Resetting the Public Hearing to Adopt the Water and Seer Budget for Fiscal Year 2017

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor Resolution 2017-01 was approved.

FIFTH ORDER OF BUSINESS

Approval of Audit Engagement Letter with Keefe McCullough

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the engagement letter with Keefe McCullough to perform the fiscal year 2016 audit was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Manager

I. Consideration of Change Order No. 2 RFP 2014-05 AMR Meter System Project in the Amount of \$127,748 for Additional Materials and Labor

Mr. Colon stated this is for additional meters that we are going to be installing in the Wedge. When we did the original bid it called for a certain number of meters and these additional meters are at the same price approved in the original contract.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor change order no. 2 with Conquest IS II, Inc. for RFP 2014-5 AMR Meter System project for a net increase of \$127,748 was approved.

II. Ratification of Award of Contract for Canal Bank Restoration

Mr. Colon stated a resident had some undermining in her backyard and since it was our easement and in case there was an emergency we wanted to ensure the embankment was secure. We didn't go out to bid because we felt it was a safety risk so we entered into a contract with B.G. Katz in the amount of \$44,910 and we are asking the board to ratify that action.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the award of contract to B.G. Katz Companies for the canal bank restoration in the amount of \$44,910.00 was ratified.

B. Attorney**I. Authorize District Manager and District Counsel to Submit Local Bill to the Florida Legislature to Amend Special Act as Follows:**

1. Provide District to have Exclusive Jurisdiction for Construction and Installation of District Improvements and Facilities without Approval or Authorization from the County or Municipalities

2. Authorize District to Sell, Transfer or Convey Real or Personal Property of the District to Public or Private Entities as Determined to be in the Best Interest of the District

Ms. Delegal stated we have been working with your staff to prepare some amendments to your special act and we are looking for authorization to go forward with that. One of the amendments has to do with the ability of the district to construct in conformance with the Florida building code without having to get permits, etc. from the municipalities and the second part has to do with something we have been working on for some time, which is the transfer of the clubhouse at Heron Bay to the HOA. In reviewing the legal status of this we are going to request an amendment to our enabling legislation, which makes it clear that we have the authority to convey the property for this purpose. We are going to wrap those two things into a bill and Rod and I have been working on this with our legislative counsel with the Broward Legislative Delegation and also with a bill sponsor to get the language in a way that is acceptable to them and that works for us.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the district manager and district counsel were authorized to prepare and submit a local bill to the Legislative Delegation to Amend the District's Special Act.

C. Engineer**I. Project Status Report – CH2M Hill****II. Project Status Report – Virtual Design Group**


Mr. Mills stated the operations facility should be open in 30 to 45 days. Applications are in for power to be turned on in the building.

SEVENTH ORDER OF BUSINESS


Approval of Financials and Check Registers

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the financials and check registers were approved.

On MOTION by Mr. Capwell seconded by Mr. Morretti with all in favor the meeting adjourned at 3:10 p.m.



Vincent Morretti
Secretary



Mark Capwell
President